

CHELSEA ELEMENTARY SCHOOL



Governing Board Agenda
February 20th 2020 5:30pm - 7:45 pm

Present: Anne Geldart, Dahlia Tanasoiu, Devon Gable, Natasha Boudreau, Leslie Fumerton, Najla Sater, Keri George, Dahlia Tanasoiu, Andrea Gage, Marty Thomas

| Item | Action | Time |
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| 1. Standing Items | | |
| 1.1 Additions to the agenda - Additional Sex Education piece of information | Procedures | 10 |
| 1.2 Approval of agenda - Daycare report moved up - 1 st Natasha, 2 nd Anne – All approved - Pascal water testing moved up | Approve | |
| 1.3 Approval of December minutes - 1 st Anne, 2 nd Dahlia – All approved | Approve | |
| 1.4 School Budget Update - Updated budget circulated. - Kindergarten still has 100% of their budget because a portion was spent from primary education but this was an accident and will be rectified and so the kindergarten budget will go down. - Margaret has organized the classroom budget so teachers are aware of what they have left - We still have 109 students with outstanding school fees – roughly \$2000-\$3000 - Replacement budget is when Andrea is away and is replaced by the Staff Assistant. Previously there was no budget set for this area and this might be something we look at setting for next year’s budget. - Additional paper fee – printer in Andrea’s office was set as a base fee instead of by print. - Tech Action Plan April spending – school board technology plan was received. School is going to make sure that the school plan and board plan are inline and then we will start spending. - There was an error in where the Terry Fox money was put and it will be rectified and the fundraising budget will return to 0. - Grants: Yoda budget has been spent and is now complete. ABVP budget will be spent on Chelsea t-shirts. Field Trip grants have been divided by the number of students in the school. Perseverance - \$45 per student. Culture - \$31.77 per student - May IEP spending is used when we write the new IEPs for next year. - Action Andrea: Question regarding the -90% in the Primary Education grant | Inform | 5 |

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| 1.5 Educational Project Update - Staff met on the PD day following the Christmas break and we discussed the Mission, Vision and Value and we have a committee formed to start working on this. We will meeting following the March break to start crafting a new MVV. | Inform | 5 |
| 1.6 Home and School Report - Nothing | Inform | 5 |
| 1.7 School Fundraising Events - JungleSport private fundraiser through the school Voie Verte - Action Andrea: Send a reminder to parents regarding JungleSport | Approve | 5 |
| 1.8 Private Gifts - None | Approve | 0 |
| 1.9 Outings - Stacey Lordon: Would like to take the students to the Meredith Centre on March 13 th to go skating. No bus, no parents. \$80 - Stacey Lordon: March 19 th , Centre students to the Gatineau Centre Sportif pool - \$56 - Lauren Armstrong: Cycle 1 on March 26 th to the Museum of Nature \$892.72 - Grade 1,2,3,3/4 – Having relay education coming to the school on April 22 nd and 23 rd - 1 st Leslie, 2 nd Anne – motion carried | Approve | 2 |
| 1.10 Rentals - Birthday party rental request – after it happened approval - Diamond Baseball Camp – June 29 th and 30 th , July 2 nd and 3 rd , 8am to 5pm, no custodial fees, to use the facilities if there is bad weather. \$50 fee, \$5 a day capital maintenance cost. Total: \$77. 48 | Approve | 3 |
| 1.11 Public forum (<i>Question period</i>) | Requests | 5 |
| 2. New Business | | |
| 2.1 Evote Results • Field Trip: Grade 4 Museum of History; Cost \$554; Feb 14 th • Field Trip: Grade 4 Meredith Centre; Cost \$80; Jan 27 th • Voie Verte revised donation request | Inform | 5 |
| 2.2 CES Water Test Results (Pascal Proulx to answer questions) - PowerPoint presentation made by Pascal Proulx from the WQSB. - CES has a schedule in place where specific adults are responsible for running the taps at specific points in the day. - Once testing has been completed, the plan of action will be shared – not the specific results. | Discuss | 15 |
| 2.5 Assessment Data/ Success Targets - Andrea presented a document showing the Chelsea/WQSB data results for 2017-2018 and 2018-2019 and School Success Targets 2017-2020 - Tracking cohorts - Tracking kinder readiness for grade 1 | Inform | 10 |

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| 2.6 Preliminary info Subject Time Allocation/School Day Schedule - To be approved in March. Has been presented to school council and information has been taken back to teachers to discuss and will then be brought back to School Council in March. Information will be further presented at the March GB meeting. - Action Andrea: Send out current subject time allocation, Basic School Regulation (BSR) to GB ahead of March meeting. - Marty will collect feedback and will send to Andrea - School day calendar will be presented for approval in March | Inform | 5 |
| 2.7 Downhill Ski Club - Cancelled | Approval | 15 |
| 2.8 Sex-Ed info - School nurse has contacted us regarding a presentation she will make to grades 5. | | |
| 3. Unfinished Business / Business Arising | | |
| 3.1 Invitation of Community Members - Action Andrea: Will approach the Chelsea library librarian to join GB | Inform | 5 |
| 3.2 Quantitative/Qualitative Column added to ABVP Plan - Action Andrea: Circulate the ABVP plan | Discuss | 10 |
| 3.3 Internal Rules of Management – email vote - Marty reviewed the Internal Rules of Management | Inform | 2 |
| 4. Reports | | |
| 4.1 Principal's Report - Bus safety poster campaign in the WQSB - exam schedules are being finalized at the school board - Feb. 24 th – 28 th – JungleSports, I love to Read week, Music Makers, Service d'acueil, extra math resource, PJ day on Feb. 27 th | Inform | 4 |
| 4.2 Teachers' Report | Inform | 4 |
| 4.3 Daycare Report - 2 PD days in February – Superhero Day and Zone Tournee came in and did an activity with the kids. There were 88 students on the second day which was a new high in PD day daycare attendance. There was an additional cost on the 2 nd day of \$10 per child to cover the cost of the activity but the rest was covered by the daycare. Daycare has started a crochet club. Drama has started and they are doing a spring play of Aladin. Daycare invited to the Meredith Centre for a free activity and they will attend this event on the June PD Day. | Inform | 5 |
| 4.4 Parents' Committee Report | Inform | 3 |
| 4.5 Outdoor Learning Centre Committee Report - phase one is complete and the materials have been put into the outdoor learning centre, the next phase will be for landscaping (seating) | Inform | 3 |
| 4.6 Community Members' Reports - Najla will share the minutes when they come out. | Inform | N/A |
| 4.7 Chair's Report | Inform | N/A |
| 5. Other | | |
| 5.1 Next Governing Board Meeting Date(s) | Discuss | 5 |

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| <ul style="list-style-type: none">• Mar 19, 2020• Apr 16, 2020 | | |
| 5.2 Criteria for School Principal - Document circulated regarding principal criteria - 1 st Leslie, 2 nd Anne – motion passed | Approval | 10 |
| 6. Adjourn | Approve | 1 |